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Title of the Manuscript   
(Arial 12 point )

Author 1\*, Author 2, Author 3(Arial 10 point)(The Authors’ names and their affiliation need to be included in the final manuscript/after acceptance of the paper to publish)

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**Abstract:** Maximum 100–120 words. **(ARIAL 9 point)**

**Keywords:** Key points summarize the main points and conclusions of the article. Maximum5 keywords or short phrases provided and separated with comma (,) that will assist indexers in cross-indexing the article. **(ARIAL 9 point)**

1. INTRODUCTION (Arial 11 point)

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The main text should start with an introduction. An introduction can include background information such as theories, prior work, and hypotheses.

In the next sections the authors can include all other information, state-of-the-art, problem formulation, methods, results and finally conclusions.

Except for short manuscripts (such as comments and replies), the text should be divided into sections, each with its own heading. Sections are numbered (1, 2, 3, etc.). A maximum of four levels of heads may be used, with subsections numbered 1.1., 1.2.; 1.1.1., 1.2.1; 1.1.1.1., and so on. Headings should be sentence fragments. Examples of headings are:

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The second paragraph of the section ...

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Tables and figures must be included within the article, NOT at the end of the article. Maximum size of them (should be) 13 x 19 cm. They should not occupy more than one page each. Please note that the article will be published in black and white. Each table and figure should be numbered consecutively, titled and have source positioned below table and figure. All figures and tables should be cited in order. General and simple audience friendly graphs or tables are preferred. Titles and numbers should be positioned above the table and below the figure.

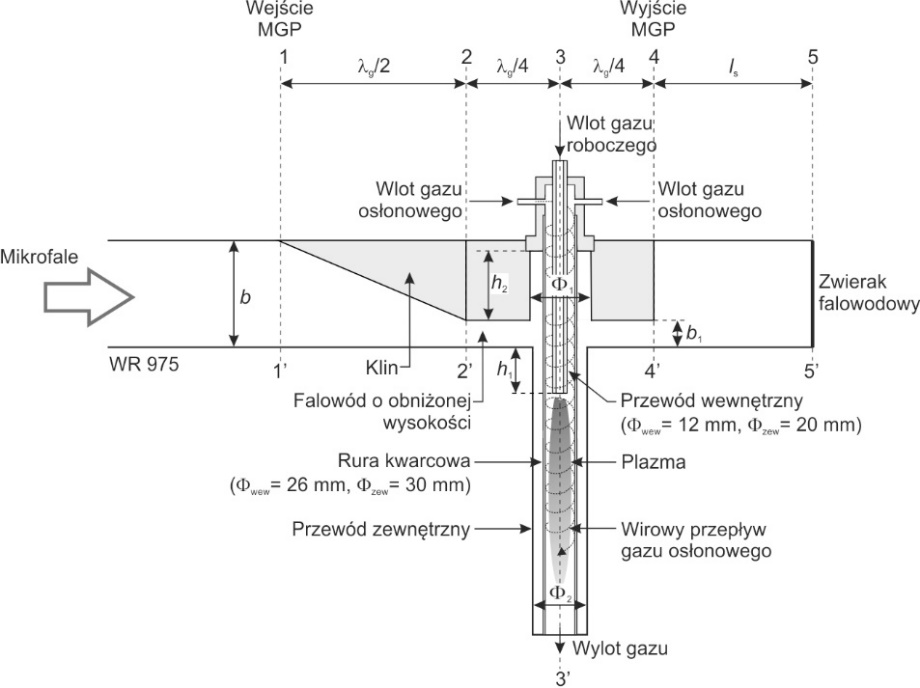
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|  | Heading (ARIAL 8 point, bold) |  |
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Source: own study.

Figures: line should be at least 0.5 pt wide, in at least 300 dpi resolution (additionally provided in a separate file, .tif or .jpg format).



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Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Avoid citation in the abstract. Unpublished results and personal communications should not be in the reference list, but may be mentioned in the text [Carver 2001].

Citation of a reference as 'in press' implies that the item has been accepted for publication [Thompson 2005].

Recent research [Collins 1998; Brown 2001; Davies 2008] shows that…

**4.2.  Reference List**

References should be arranged first alphabetically and then further sorted chronologically if necessary (TNR 9 point).

**4.3.  Examples**

Reference to a book:

Tracy, B., 2011, *Full Engagement!: Inspire, Motivate, and Bring out the Best in Your People*, Amacom, New York.

Kakadia, D., DiMambro, F., 2004, Networking Concepts and Technology:   
a Designer's Resource, Sun Microsystems Press, Upper Saddle River, New Jersey.

Brofenbrenner, U. (ed.), 2005, Making Human Beings Human: Bioecological Perspectives on Human Development, Sage Publications, Thousand Oaks, California.

Reference to a chapter in an edited book:

Callaghan, J., 2010, *Singing Teaching as a Profession*, in Harrison, S. (ed.), Perspectives on Teaching Singing: Australian Vocal Pedagogues Sing Their Stories, Australian Academic Press, Bowen Hills, Queensland.

Reference to a journal publication:

Wong, K., 2009, *Rethinking the Hobbits of Indonesia*, Scientific American, vol. 301, no. 5, pp. 66–73.

Thompson, G.M., 2005, *Hotel Room Rates Across Booking Channels*, Cornell Hotel and Restaurant Administration Quarterly, vol. 46, no. 2, pp. 106–107.

Reference to a web source:

McClain, M., Roth J.D., 1999, Schaum's quick guide to writing great essays, McGraw-Hill, New York, (17.01.2005),  
http://ezproxy.usq.edu.au/login?url=http://site.ebrary.com/lib/unisouthernqld/Doc?id=5002145.

1. Results
2. Conclusions
3. Acknowledgements

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Callaghan, J., 2010, *Singing Teaching as a Profession*, in Harrison, S. (ed.), Perspectives on Teaching Singing: Australian Vocal Pedagogues Sing Their Stories, Australian Academic Press, Bowen Hills, Queensland. (TNR, 9 POINT).

Flexer, R.W., Baer, R.M., Luft, P., Simmons, T.J., 2008, Transition Planning for Secondary Students with Disabilities, 3rd ed., Pearson, Upper Saddle River, New Jersey.

Goldsworthy, J., 2010, Parliamentary Sovereignty: Contemporary Debates, Cambridge Studies in Constitutional Law, Cambridge University Press, Cambridge.

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http://ezproxy.usq.edu.au/login?url=http://site.ebrary.com/lib/unisouthernqld/Doc?id=5002145.